

# OFFICE OF THE BOARD OF COUNCILLORS OF TITAGARH MUNICIPALITY

1, B.T. Road, Titagarh, North 24-Parganas, Kolkata – 700119.

## EMPLOYMENT NOTICE

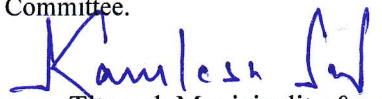
No. 712/TM/25

Date: 14.08.2025.

In terms of No.1556-UDMA-11012(99)/45/2021 dated 04.07.2025 of the Special Secretary to the Govt. of West Bengal, UD & MA Deptt., Govt. of West Bengal issued in light of the Memo No.925/MA/O/C-9/2A-7/2015 dated 02.11.2020 read with Memo No.582/UDMA-13014(99)/78/2020-BDG-MA-SEC dated 26.02.2021 of the UD & MA Deptt., applications are invited on line in the prescribed application form from the eligible candidates for engagement of one (1) Health Officer (Unreserved) on contractual basis for one year under UPHCS of Titagarh Municipality as per the following guidelines.

1. The Health Officer shall be engaged on contract initially for a period of 1 (one) year from the date of joining to the post.
2. The contractual remuneration of the Health Officer will be Rs.62000/- (Rupees Sixtytwo thousand) only per month.
3. The applicants must have medical qualifications included in the First or Second Schedule or Part-II of the Third Schedule of the Indian Medical Council Act, 1956 and registration as Medical Practitioner of West Bengal with desirable qualifications of two years practicing experience.
4. Age Limit: - Not more than 62 years as on 1<sup>st</sup>. January, 2025.
5. The candidates will have to apply in the prescribed application format to be downloaded from the website of CMOH, North 24 Parganas: <https://north24parganashealth.org> and SUDA website : <https://sudawb.org>.
6. Candidates should enclose self-attested photocopy of the age, address proof & qualification certificate, etc. with the application.
7. NOC requires for those candidates who are working in any organization / government.
8. The candidates have to submit their application alongwith the documents stated through e-mail titagarh2007@gmail.com only. All documents have to be scanned along with the application form in PDF format.
9. All communication with candidates will be made through e-mail only.
10. The last date for submission of application is 30<sup>th</sup>. August, 2025 upto 5.00 p.m. and application will be received by mail only.
11. Eligible candidates will be invited for an interview to be conducted by the Selection Committee.

Encl: Application Form.

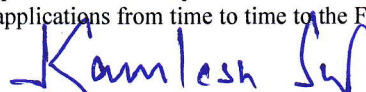
  
Chairman, Titagarh Municipality &  
Chairman of Selection Committee of  
Titagarh Municipality for  
engagement of Health Officer on contract

No. 712/1/(10)/TM/25

Chairman  
TITAGARH MUNICIPALITY Dated: 14.08.2025.

Copy forwarded for information and taking necessary action to:

1. The Special Secretary to the Govt. of West Bengal, UD&MA Deptt., Nagarayan.
2. The Director, SUDA, ILGUS Bhavan, HC Block, Sector-III, Bidhannagar, Kolkata 700106 – with a request to kindly arrange for uploading this Notice alongwith the prescribed format in the official website of SUDA, West Bengal.
3. The District Magistrate, North 24 Parganas.
4. The CMOH, North 24 Parganas, Barasat - with a request to kindly arrange for uploading this Notice alongwith the prescribed format in the official website of CMOH, North 24 Parganas.
5. The Sub-Divisional Officer, Barrackpore Sub-Division, North 24 Parganas.
6. The Vice Chairman, Titagarh Municipality
7. The C.I.C., Health & Convenience, Titagarh Municipality
8. All Members of Selection Committee of Titagarh Municipality for engagement of Health Officer on contract
9. The IT Co-Ordinator, Titagarh Municipality – with a direction to download the applications for the post from the E-mail I.D. of this Municipality (titagarh2007@gmail.com) & take print out of the same & submit such applications from time to time to the Finance Officer, Titagarh Municipality.
10. Notice Board/Guard File, Titagarh Municipality

  
Chairman, Titagarh Municipality &  
Chairman of Selection Committee of Titagarh Municipality  
for engagement of Health Officer on contract

Chairman  
TITAGARH MUNICIPALITY

## APPLICATION FORM

To  
The Chairman,  
Titagarh Municipality,  
1, B.T. Road, Titagarh, North 24-Parganas,  
Kolkata – 700 119.

Paste self  
attested recent  
colour  
photograph of  
size 4.5 cm x  
3.5 cm  
(do not staple)

### **Application for the post of “HEALTH OFFICER”**

Ref: Employment Notice vide Memo No. ....

- 1) Full Name (In Capital Letters) : .....
- 2) Father's/Husband's Name (In Capital Letters) : .....
- 3) Gender : Male/Female/Others : .....
- 4) Date of Birth (DD/MM/YYYY): ..... Age (As on 1<sup>st</sup>. January, 2025) .....
- 5) Nationality : .....
- 6) Present Address for Communication (In Capital Letters): .....P.O. ....  
P.S.:....., Distt.: ..... State : ..... Pin :.....
- 7) Permanent Address for Communication (In Capital Letters): .....P.O. ....  
P.S.:....., Distt.: ..... State : ..... Pin :.....
- 8) Contact No. : .....
- 9) E-mail ID: .....
- 10) Academic Qualification :

Sl. No.	Examination passed	Board/Council/University	Year of Passing	Total Marks	Marks Obtained	Percentage



11) Additional Qualification (if any):

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12) Working Experience (if any):

Sl. No.	Name of the Organisation	Name of the Post	Date of joining	Date of leaving	Total Working Period (in years)

13) List of attached documents :

- I. ....
- II. ....
- III. ....
- IV. ....
- V. ....
- VI. ....

I do hereby declare that all the information stated in this application form are true. In case any of the information furnished and document attached hereto is found not to be true and if I fail to produce relevant documents in support of the eligibility criteria, my candidature is liable to be cancelled by the appropriate authority at any stage of the Selection/Recruitment process.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
Full Signature of the Applicant

